



**SONS OF UNION VETERANS OF THE CIVIL WAR
FROM THE OFFICE OF THE
COMMANDER
Department of Indiana**

Travis LeMaster
506 Maple St
Sweetser, Indiana 46987
Phone: (765) 667-1940
Email: travis.lemaster@gmail.com



**DEPARTMENT ORDER 2025-9
SERIES 2025-2026
November 3, 2025**

1. It is my preference and intention to continue the tradition to install all Camp Officers in the Department of Indiana to the extent it is possible. I should be contacted in advance to schedule installations. If I am unable to personally perform the installation, a Past Department Commander of the Department of Indiana will be contacted and asked to represent me as the installing Officer.
2. I hereby designate that in my absence, only Past Department Commanders of the Department of Indiana may act as installing officers to install Department of Indiana Camp Officers. *No other person may do so without my express written consent.*
3. As mentioned in prior DO 2023-2 from Past Department Commander Schmitt, Camp Officers must be installed every year by an installing officer designated by the Department Commander, even if there is no change in officers.
4. All Camp Officers must agree to sign the updated bonding form. This is non-negotiable..
5. I remind and instruct Past Department Commanders acting in my stead to perform these designated duties in compliance with the Charter, Constitution, and Regulations of the National Organization, Sons of Union Veterans of the Civil War as outlined below:
 - a. **National Regulations, Chapter 1 Camps Article V Officers, Section 3.** The Officers of Camps shall be installed at a regular meeting of the camp to be held between the first meeting of September, and the first meeting in the following January, inclusive, by a person designated by the Department Commander, who shall make a report thereof upon the prescribed forms furnished to him. Said dates of election, and the installation to be fixed by each Department and become part of the Department bylaws. The Council of Administration shall have the authority to grant exceptions to the dates prescribed by these Regulations for Camp elections and installations of Officers, when requested, for adequate reasons by a Department.
 - b. **National Regulations, Chapter 1 Camps, Article VI Installation, Section 1.** Before Proceeding with the installation, the Installing Officer shall require the Camp treasurer to produce receipt from Department Headquarters for payment of per capita dues in full and indebtedness due the Department. Failure to comply, the installing Officer shall have all reports due, prepared, collect and receipt for payment of all indebtedness and induct the officers into their respective offices.

- c. **National Regulations, Chapter 1 Camps, Article VI Installation, Section 2.** Prior to the meeting of a Camp for the Installation of Officers, the Installing Officer shall inspect and examine the books, records forms, etc. and property of the Camp noting as to correctness, rituals, Constitution and Regulations, and all necessary details for proper conduct of business. Receipt books, dues and credits of Brothers, etc. He shall correct irregularities, impress that the Regulations be observed. He shall make a detailed report thereof to the Department Commander who shall take action for compliance with the Regulations. He shall complete the Installing Officer's Report (form 22) before departing and provide the same to the Camp Secretary to be filed with the Department Secretary. This may be legibly hand written and if so, the Camp Secretary shall type the information and submit both.

Ordered this 3rd Day of October, 2025

In Fraternity, Charity & Loyalty,



Travis J. LeMaster
Commander - Department of Indiana
Sons of Union Veterans of the Civil War

[DEPARTMENT SEAL]

Attested:
Dennis C. Hutchinson, PDC
Secretary - Department of Indiana
Sons of Union Veterans of the Civil War